

试卷代号:3895

国家开放大学(中央广播电视大学)2018年秋季学期“开放专科”期末考试

管理英语 1 试题

2019年1月

注 意 事 项

一、将你的学号、姓名及分校(工作站)名称填写在答题纸的规定栏内。考试结束后,把试卷和答题纸放在桌上。试卷和答题纸均不得带出考场。监考人收完考卷和答题纸后才可离开考场。

二、仔细阅读题目的说明,并按题目要求答题。答案一定要写在答题纸的指定位置上,写在试卷上的答案无效。

三、用蓝、黑圆珠笔或钢笔答题,使用铅笔答题无效。

四、考试时间为 60 分钟。

一、交际用语 (共计 10 分, 每小题 2 分)

1—5 题: 选择正确的语句完成下列对话, 并将答案序号写在答题纸上。

1. — Hello, I'm David Chen. Nice to meet you.

— _____

A. Are you?

B. Very nice.

C. Nice to meet you too.

2. — Sally, _____, Mary Brown.

— Nice to meet you. I'm Sally Johnson, the Sales Manager.

A. what a pleasure

B. this is our new secretary

C. thanks a lot

3. — It's rather cold in here. Do you mind if I close the window?

— _____

A. Yes, please.

B. No, go ahead.

C. Sure, please.

4. — Hello, This is Yang Lin speaking.

— _____

A. This is Carol here.

B. I am Carol.

C. Do you know who I am?

5. — _____?

— Please call me Mary. That's my first name.

A. How shall I address you

B. How are you

C. Are you Mary

二、词汇与结构(共计 30 分,每小题 2 分)

6—20 题:阅读下面的句子,从 A、B、C 三个选项中选出一个能填入空白处的正确选项,并将答案序号写在答题纸上。

6. Hello, everyone. I'd like to _____ to you our new secretary, Melinda Smith.

- A. meet
- B. welcome
- C. introduce

7. Your goal is to publish a book and have _____ manuscript(手稿) sent out to publishers by November 2016.

- A. a
- B. the
- C. an

8. People here usually _____ each other by their first names instead of family names.

- A. call
- B. work
- C. hear

9. I have an English class _____ a week.

- A. three times
- B. three time
- C. three

10. If you have any questions here, please tell us. We'll all be _____ to help you.

- A. readiness
- B. already
- C. ready

11. I like the working atmosphere here. It's very _____.

- A. funny
- B. boring
- C. friendly

12. He published the journal _____ from 1991 to 2015.

- A. actually
- B. relatively
- C. annually

13. The work was done _____ her instructions.

- A. according to
- B. according with
- C. accordance with

14. _____ wine do you need for the party?
A. How much
B. How little
C. How many
15. He can _____ good English.
A. talk
B. speak
C. say
16. He _____ lunch in the canteen right now.
A. has
B. is having
C. have
17. Copying files under Linux is similar _____ copying files under DOS.
A. in
B. with
C. to
18. Does David _____?
A. like flying
B. likes flying
C. like to flying
19. Mary has been a secretary in this company _____ she graduated from Beijing University.
A. before
B. when
C. since
20. I'm looking forward to _____ together with you.
A. worked
B. work
C. working

三、阅读理解(共计 40 分,每小题 4 分)

21—25 题:阅读下列短文,从 A、B、C 三个选项中选出一个正确答案,并将答案序号写在答题纸上。

If you thought handshakes were just a gesture of greeting, then think again! A handshake is not only a way of greeting; it can also show your personality. Since we all want to set a good first impression, it is important to know the right shaking hands manners.

Stand up and maintain eye contact while shaking hands. If you are seated when someone comes for a handshake, stand up and shake his or her hand. It is impolite to be still seated. Keep right distance between the two of you; not too close, but enough distance to shake your hands well. Keeping eye contact makes the other person feel welcome and comfortable.

Keep a handshake brief and firm. You should let go of each other's hand after 2-3 seconds. Make sure your handshake ends before your conversation does. One's handshake should show a feeling of strength and warmth. The hand should be firm and not lifeless like seaweed. Then, how firm should a handshake be? Just grasp the person's hand completely and do not press it too hard.

21. Which of the following is an appropriate title for this passage?
 - A. Keeping Eye Contact.
 - B. Shaking Hands Manners.
 - C. Make Greetings.
22. According to the passage, which of following statements is True?
 - A. Handshake is just a gesture of greeting.
 - B. Handshake is just a way of greeting.
 - C. It is important to know the right manners for shaking hands.
23. Which is the proper way to shake hand?
 - A. When someone comes for a handshake, you are seated.
 - B. When someone comes for a handshake, you should stand up.
 - C. When someone comes for a handshake, you can talk with others.
24. One's handshake should show a feeling of _____.
 - A. brief and firm
 - B. welcome and comfortable
 - C. strength and warmth
25. How brief should a handshake be?
 - A. Let go of each other's hand after 2-3 seconds.
 - B. Just grasp the person's hand completely.
 - C. Keep right distance between the two of you.

26—30 题：请根据短文内容判断给出的语句是否正确，正确的写 T，错误的写 F，并将答案写在答题纸上。

In Britain people usually have a doctor near their home or in their town. This is the local doctor. You have to register with a doctor before you can make an appointment. You usually have to fill in a form and the doctor examines you. Families often all register with the same doctor.

Doctors often work together in groups, and the name of the place where they work is a Doctor's Surgery. The government pays for this system, and it is free to go to see your doctor.

If the doctor decides that you need treatment he can prescribe medicine. For example he can prescribe antibiotics for an infection. Medicine can be tablets to take with water or liquid to drink. The doctor writes the prescription. You take the prescription to the chemist's, and the chemist will make up the medicine for you. You usually have to pay some money for the medicine, but you don't have to pay the full price.

26. In the U. K. people usually have a doctor far away from their home.
27. British families often register with the different doctors.
28. Doctors often work together in groups in their own Doctor's Surgery.
29. Doctors make up the medicine for the patients.
30. British people usually have to pay for their prescription at the chemist's.

四、翻译(共计 20 分,每小题 4 分)

31—35:从以下 A、B、C 三个选项中选择出最正确的翻译,并将答案序号写在答题纸上。

31. We shall be flying to South America this time next month.

- A. 下个月的今天之前我们将乘飞机去往南美洲。
- B. 下个月的今天我们将乘飞机去往南美洲。
- C. 下个月我们应该乘飞机去南美洲。

32. Your life has changed and will get used to it.

- A. 你的生命已经发生了变化,你要去习惯它。
- B. 你的生活已经发生了变化,你要去适应它。
- C. 你的生活已经发生了变化,你将要使用它。

33. New York University has forty-eight thousand students.

A. 纽约大学有学生四百八十名。

B. 纽约大学有学生四千八百名。

C. 纽约大学有学生四万八千名。

34. How long have you been working here?

A. 你在这里工作多久了?

B. 你什么时候在这里工作的?

C. 你怎么在这里工作的?

35. He was too tired to say a word and went to bed at once.

A. 他太累了,只说了一句话就立刻上床。

B. 他太累了,说完话就立刻上床了。

C. 他太累了,一句话也没说就立刻上床睡觉去了。

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座位号

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管理英语 1 试题答题纸

2019年1月

题号	一	二	三	四	总分
分数					

得分	评卷人

一、交际用语(共计10分,每小题2分)

1—5题:选择正确的语句完成下面对话,并将答案序号写在答题纸上。

1. 2. 3. 4. 5.

得分	评卷人

二、词汇与结构(共计30分,每小题2分)

6—20题:阅读下面的句子,从A、B、C三个选项中选出一个能填入空白处的正确选项,并将答案序号写在答题纸上。

6. 7. 8. 9. 10.
11. 12. 13. 14. 15.
16. 17. 18. 19. 20.

得分	评卷人

三、阅读理解(共计40分,每小题4分)

21—25题:阅读下列短文,从A、B、C三个选项中选出一个正确答案,并将答案序号写在答题纸上。

21. 22. 23. 24. 25.

26—30 题:请根据短文内容判断给出的语句是否正确,正确的写“T”,错误的写“F”,并将答案写在答题纸上。

26. 27. 28. 29. 30.

得 分	评卷人

四、翻译(共计 20 分,每小题 4 分)

31—35:从以下 A、B、C 三个选项中选择出最正确的翻译,并将答案序号写在答题纸上。

31. 32. 33. 34. 35.

1
T
A
T
T
H

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国家开放大学(中央广播电视大学)2018年秋季学期“开放专科”期末考试

管理英语 1 试题答案及评分标准

(供参考)

2019年1月

一、交际用语(共计10分,每小题2分)

1—5题:选择正确的语句完成下列对话,并将答案序号写在答题纸上。

1. C 2. B 3. B 4. A 5. A

二、词汇与结构(共计30分,每小题2分)

6—20题:阅读下面的句子,从A、B、C三个选项中选出一个能填入空白处的正确选项,并将答案序号写在答题纸上。

6. C 7. B 8. A 9. A 10. C
11. C 12. C 13. A 14. A 15. B
16. B 17. C 18. A 19. C 20. C

三、阅读理解(共计40分,每小题4分)

21—25题:阅读短文,从A、B、C三个选项中选出一个正确答案,并将答案序号写在答题纸上。

21. B 22. C 23. B 24. C 25. A

26—30题:请根据短文内容判断给出的语句是否正确,正确的写T,错误的写F,并将答案写在答题纸上。

26. F 27. F 28. T 29. F 30. T

四、翻译(共计20分,每小题4分)

31—35题:从以下A、B、C三个选项中选择出最正确的翻译,并将答案序号写在答题纸上。

31. B 32. B 33. C 34. A 35. C